**FACULTY RESUME**

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| --- | --- |
| Name |  |
| Personal | May include address(s) and phone number(s) and other personal information that the candidate feels is pertinent. |
| Experience | List current appointment first, each entry as follows: **Date, Title, Institution.** |
| Honor and Awards | List honors or awards for scholarship or professional activity. |
| Memberships | List memberships in professional and learned Societies, indicating offices held committees, or other specific assignments. |
| Graduate Students Postdocs Undergraduate Students Honour Students | List supervision of graduate students, postdocs and undergraduate honors theses showing: **Years Degree Name** Show other information as appropriate and list membership on graduate degree committees. |
| Service Activity | List University and public service activities. |
| Brief Statement of Research Interest | May be as brief as a sentence or contain additional details up to one page in length. |
| Publications | List publications in standard bibliographic format with earliest date first. o Manuscripts accepted for publication should be included under appropriate category as “in press;” o Segment the list under the following standard headings: * Articles published by refereed journals

• Books.• Scholarly and / or creative activity published through a refereed electronic venue. * Contribution to edited volumes.

• Papers published in refereed conference proceedings.• Paper or extended abstracts published in conference* Proceedings. (refereed on the basis of abstract) Articles published in popular press.

• Articles appearing in in-house organs.• Research reports submitted to sponsors.• Articles published in non-refereed journals.• Manuscripts submitted for publication. (include where and when submitted). |
| Research Grants and Contracts. | Entries should include: **Date Title Agency / Organization** **Total Award Amount** Segment the list under following headings: * Completed

• Funded and in progress• In review |
| Other Research or Creative Accomplishments | List patents, software, new products developed, etc. |
| Selected Professional Presentations |  |